

**MORE
JOB DESCRIPTION**

CAP DIRECT SUPPORT PROFESSIONALS 1 (DSP 1)

DEPARTMENT: COMMUNITY ACCESS PROGRAM
IMMEDIATE SUPERVISOR: DIRECTOR OF COMMUNITY ACCESS PROGRAM
EMPLOYMENT STATUS: FULL TIME, PART TIME, SUBSTITUTE, INTERN - NON EXEMPT

Minimum Qualifications

1. High School diploma or equivalent or AA Degree
2. Ability to lift up to 50 pounds
3. Negative TB test and health screening (as per job analysis)
4. Valid California drivers license - Class C
5. Ability to communicate clearly and effectively, orally and in writing
6. Ability to promote learning in others and act as an appropriate role model for persons served.
7. CPR and First Aid Certification
8. Department of Justice and DMV clearances

Core Functions

1. In collaboration with the Director of Community Access Program, Manager, Assistant Manager, Coordinator and DSP 2 ensure quality client program development as directed by program design in accordance with program standards.
2. Provide direct client services by means of appropriate training and monitoring of client behavior and progress.
3. If involved in the CACFP, operate in compliance with the funding regulations

Roles and Responsibilities – *To be performed in accordance with the written Program Standards and the Community Access Program Design*

1. Provide individual and group training and assessment in vocational, community, domestic, recreational, communication and behavioral skills.
2. Facilitate and document client planning and progress related to objectives and program services.
3. Monitor client behaviors, their personal safety and medication related needs as required.
4. Provide direct support services to clients as per Regional Center authorization.
5. Ensure compliance of the CACFP regulations
6. Other duties as assigned

Please Print Name

Signature

Date