

**MORE
JOB DESCRIPTION**

CO-OP DIRECT SUPPORT PROFESSIONALS 1 (DSP 1)

(Creative Options & Opportunities for People)

DEPARTMENT:	CO-OP PROGRAM
IMMEDIATE SUPERVISOR	DIRECTOR OF CO-OP
EMPLOYMENT STATUS	FULL TIME, PART TIME, SUBSTITUTE, INTERN – NON-EXEMPT

Minimum Qualifications

1. High School diploma or equivalent or Associate of Arts Degree
2. At least one year experience in rehabilitation, preferably with serving persons with Autism
3. Ability to lift up to 50 pounds
4. Negative TB test and health screening (as per job analysis)
5. Valid California drivers license - Class C
6. Ability to communicate clearly and effectively, orally and in writing
7. Ability to promote learning in others and act as an appropriate role model for persons served.
8. CPR and First Aid Certification
9. DMV clearance
10. Department of Justice clearance

Core Functions

1. In collaboration with CO-OP Director and DSP 2, ensure client development as directed by program design in accordance with program standards.
2. Provide direct client services by means of appropriate training and monitoring of client behavior and progress.

Roles and Responsibilities – *To be performed in accordance with the written Program Standards and the Creative Options Opportunities for People Program Design*

1. Provide individual and group training and assessment in vocational, community, domestic, recreational, communication and behavioral skills.
2. Facilitate and document client planning and progress related to objectives and program services.
3. Monitor client behaviors, their personal safety and medication related needs as required.
4. Provide direct support services to clients as per Regional Center authorization.
5. Other duties as assigned

Please Print Name

Signature

Date