

MORE JOB DESCRIPTION

PATHWAYS DIRECT SUPPORT PROFESSIONAL 1 (DSP 1)

DEPARTMENT:	PATHWAYS
IMMEDIATE SUPERVISOR:	PATHWAYS RESIDENTIAL ADMINISTRATOR
EMPLOYMENT STATUS:	FULL TIME OR PART TIME, NON-EXEMPT

Minimum Qualifications

1. High School diploma or equivalent or AA Degree
2. Valid California drivers license
3. Own insured vehicle for daily transportation requirements
4. Ability to lift up to 50 pounds
5. Ability to communicate clearly and effectively, orally and in writing
6. Ability to promote learning in others and act as an appropriate role model for persons served
7. Ability to attain DSP 1 & DSP 2 Certification within first 2 years of hire
8. CPR and First Aid Certification
9. DMV and DOJ clearance
10. Negative TB test and medical clearance (as per job analysis)

Core Functions

1. Provide client training on living skills with appropriate documentation from goals to evaluation.
2. Monitor and ensure health & welfare of residents with appropriate record keeping.

Roles and Responsibilities - *The following to be performed in accordance with the written Program Standards which frames the Pathways Program Design.*

1. Provide individual and group training in semi-independent and independent living skills.
2. Facilitate and document client planning in goals, objectives and program services.
3. Perform assessments, re-evaluations on persons served and prepare related documentation as assigned.
4. Ensure compliance with CCL - Title 22 of and ARCR - Title 17 of ACRC regulations (money management, medication handling, etc).
5. Ensure CEU (Continuing Education Units) are completed in a timely manner
6. Monitor client behaviors, medication usage, and other safety related needs as required.
7. Ensure the health and welfare of residents, including scheduling need appointments and follow up on instructions given.
8. Other duties as assigned

Please Print Name

Signature

Date